



268 West Beaver Street
Suite 112
Hellam, PA 17406
717-840-0264 phone
717-755-4039 fax

Changing Date/Time for the Vodavi Mini-Mail or a STS Flash mail

1. Dial 450 on your telephone keypad
2. When you hear the voicemail answer, press ##00
3. The system will announce "mailbox 15-0"
4. When requested enter password 9#56
5. The system will prompt you to select admin options
6. For Changing Date/Time, press 4
 - a. Press 1 to review current date/time
 - b. Press 2 to change (follow the Voicemail prompts for the correct order)